



# School District No. 69 (Qualicum)

## REGULAR BOARD MEETING MINUTES

TUESDAY, MARCH 10, 2020

6:00 PM

THE FORUM

PARKSVILLE CIVIC & TECHNOLOGY CENTRE

### ATTENDEES

#### Trustees

Eve Flynn	Chairperson
Julie Austin	Vice-Chairperson
Laura Godfrey	Trustee
Barry Kurland	Trustee
Elaine Young	Trustee

#### Administration

Keven Elder	Superintendent of Schools
Gillian Wilson	Associate Superintendent of Schools
Ron Amos	Secretary Treasurer
Vivian Collyer	Director of Instruction
Chris Dempster	General Manager of Operations
Brian Worthen	Principal, Bowser Elementary School
	Qualicum District Principals/Vice Principals' Association

#### Education Partners

Mount Arrowsmith Teachers' Association (MATA)  
Canadian Union of Public Employees (CUPE) Local 3570  
District Parents Advisory Council (DPAC)

#### 1. CALL TO ORDER

Chair Flynn called the meeting to order at 6:00 p.m.

#### 2. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Chair Flynn acknowledged that the Board was meeting on the shared territory of the Coast Salish people and thanked the Qualicum and Snaw-Naw-As (Nanoose) and First Nations for sharing their shared territories with the District.

#### 3. ADOPTION OF THE AGENDA

The motion to approve the 2020-2023 False Bay School Calendar was removed from the agenda.

#### 20-31R

*Moved:* Trustee Godfrey *Seconded:* Trustee Kurland

**THAT** the Board of Education of School District No. 69 (Qualicum) adopt the agenda as amended.

CARRIED UNANIMOUSLY

#### 4. APPROVAL OF THE CONSENT AGENDA

- a. Approval of Regular Board Meeting Minutes: February 25, 2020
- b. Ratification of In Camera Board Meeting Minutes: February 25, 2020
- c. Final approval for Kwalikum student field experience to Calgary, AB, May 18-24, 2020
- d. Receipt of Ministry News
  - BC families benefit from school-age child care on school grounds
  - Students combat bullying at 13<sup>th</sup> Annual Pink Shirt Day
  - Greener, more energy efficient schools, buses for BC students
- e. Receipt of Reports from Trustee Representatives
  - Oceanside Building Learning Together Coalition – Trustee Young
  - Cross Border Social Justice Conference – Trustee Young
- f. Receipt of Status of Action Items – March 2020

#### 20-32R

*Moved:* Trustee Godfrey      *Seconded:* Trustee Young

**THAT** the Board of Education of School District No. 69 (Qualicum) approve the consent agenda items of the Regular Board Meeting of March 10, 2020, as amended.

CARRIED UNANIMOUSLY

#### 5. DELEGATIONS/PRESENTATIONS

None

#### 6. BUSINESS ARISING FROM THE MINUTES

##### a. BC Child Care Spaces Funding Application Update

Secretary Treasurer Amos provided information on the status of the childcare application for space at Arrowview Elementary School. The Ministry had requested additional information to support the district's application. The original proposal was above the provincial target of \$40,000 per childcare space so an additional program for before and after school care was included. This will add an additional 24 spaces and not add any additional capital cost, which will bring the district's proposal below the \$40,000 target. Ministry staff are very supportive of the application; however, the cost target has forced them to be more diligent in their approval process. It is anticipated that the application will be approved; however, at this time it has not been approved.

#### 7. MOUNT ARROWSMITH TEACHERS' ASSOCIATION (MATA)

Judy Stewart, Acting President, commented on the following:

- Acknowledgement of the work being done with the Associate Superintendent to finalize a staffing agreement.
- Acknowledgement of International Women's Day and the positive changes that have been made for women in the workplace.
- Many activities and events are taking place in schools including concerts, parent conversations and staff meetings – all in anticipation of the spring break period.
- The impact of the COVID-19 virus on students and teachers. Appreciation was expressed with regards to the monitoring and extra cleaning in schools where necessary.
- Acknowledgement of the work on the creation of the district calendars; however, she would have preferred it be a 2-year rather than a 3-year calendar.

**8. CANADIAN UNION OF PUBLIC EMPLOYEES (CUPE) LOCAL 3570**

No Report.

**9. DISTRICT PARENT ADVISORY COUNCIL (DPAC)**

Andrea Button, President, advised that the DPAC meeting scheduled for March 11<sup>th</sup> has been cancelled due to concerns around COVID-19.

**10. PUBLIC QUESTIONS AND COMMENTS (RELATED TO AGENDA ITEMS)**

None

**11. ACTION ITEMS****a. 2020-2023 Local School Calendars**

Associate Superintendent Wilson presented the 2020-2023 calendars for the Board's consideration. She noted that earlier in the evening was the first she had been advised that MATA had concerns regarding a 3-year calendar. She acknowledged that there were still some dates that show TBD in anticipation of further work with MATA as those are MATA arranged professional development days. As soon as those dates were confirmed, the calendars would be completed.

Ms. Wilson noted that the False Bay School Alternate Calendar required some additional conversation to address concerns expressed by staff and parents. That calendar will be brought forward for the board's approval at the April board meeting.

**i. 2020-2023 District School Calendar****20-33R**

*Moved:* Trustee Godfrey *Seconded:* Trustee Young

**THAT** the Board of Education of School District No. 69 (Qualicum) approve, as presented, the District School Calendar for the 2020-2023 school years with the provision that, by May 31<sup>st</sup>, all schools will distribute to parents/guardians a copy of the final District School Calendar 2020-2023 that includes all the provisions stipulated in the *School Act*, and the *School Calendar Regulation 314/12*.

CARRIED UNANIMOUSLY

**ii. 2020-2023 Collaborative Education Alternative Program (CEAP) School Calendar****20-34R**

*Moved:* Trustee Young *Seconded:* Trustee Kurland

**THAT** the Board of Education of School District No. 69 (Qualicum) approve the school calendar for the Collaborative Education Alternative Program (CEAP) School Calendar for the 2020-2023 school years as presented.

CARRIED UNANIMOUSLY

**12. INFORMATION ITEMS****a. Education Update**

Gillian Wilson, Associate Superintendent, commented on the following district initiatives and events:

- Work continues to finalize the staffing agreement with MATA.
- She and Tandy Gunn, District Principal of Learning Services, are continuing their conversations with Administrators on school reviews, which will feed into the budget discussions.
- The cross boundary requests received to date have been reviewed with school principals. The Whiskey Creek area continues to be an area from which applications are being prioritized and expedited.
- Conversations continue with the École Oceanside Elementary community regarding the organization of next year's programs, including the value of programs of choice.

Vivian Collyer, Director of Instruction, added that she is continuing to contact all the French Immersion parents to indicate that there will be a waitlist for the program; however, commitments have not yet been made. She also indicated that there is continued discussion on how the district can support both the French and English programs at École Oceanside and continue to have them both be successful.

**b. Superintendent's Update**

Superintendent Elder commented on the following:

- Acknowledgement to the work and energy of everyone in the district's school system right into Spring Break
- Acknowledgement of the work of the Associate Superintendent and the Director of Instruction in working with schools on their school reviews
- Acknowledgement of the work of the General Manager of Operations in responding to the many operational needs that arise
- The District will continue to follow the lead of the Health Authorities in dealing with COVID-19. It will also continue to share links to information regarding health tips and will be releasing a letter to the system prior to Spring Break reminding everyone about good health practices.
- Senior leadership staff are currently drafting a response letter to address the questions posed by the Regional District of Nanaimo's Oceanside Recreation Services Committee regarding the BSS Track renewal project. The next steering committee meeting is scheduled to be held on Monday, April 6.

**13. EDUCATION COMMITTEE OF THE WHOLE REPORT**

No Report

**14. POLICY COMMITTEE OF THE WHOLE REPORT**

No Report

**15. FINANCE & OPERATIONS COMMITTEE OF THE WHOLE REPORT**

No Report

**16. REPORTS FROM REPRESENTATIVES TO OUTSIDE ORGANIZATIONS**

No Report

**17. TRUSTEE ITEMS****a. CUPE Appreciation Day**

Trustee Austin spoke to the rationale to her motion to proclaim a CUPE appreciation day as outlined on the agenda.

**20-36R**

*Moved:* Trustee Austin      *Seconded:* Trustee

**THAT** the Board of Education of School District 69 (Qualicum) proclaim the third Wednesday of May each year as CUPE Appreciation Day.

CARRIED UNANIMOUSLY

**b. Use of Common Space at Parksville Civic & Technology Centre**

Trustee Austin spoke to the rationale to her motion to develop a plan to display local art on the walls in the Parksville Civic & Technology Centre (PCTC) as outlined on the agenda.

**20-37R**

*Moved:* Trustee Austin      *Seconded:* Trustee

**THAT** the Board of Education of School District 69 (Qualicum) ask staff to work with Parksville Civic and Technology Centre partners to develop a plan and process to allow the display of wall art from SD69 students, VIU students and community members in the communal areas of the building; and,

**THAT** this process may serve as a vehicle for installation art, be it temporary or permanent.

CARRIED UNANIMOUSLY

Chair Flynn then displayed an art piece that was presented to each Board at the recent meeting of the Vancouver Island School Trustees Association's (VISTA) spring conference, which was held in Nanaimo. She spoke to the meaning of the piece as telling the story of the hummingbird that saved a community from fire. She suggested that the art piece could be the first to be hung with the support of the partnership at the PCTC.

**18. NEW OR UNFINISHED BUSINESS**

None

**19. BOARD CORRESPONDENCE AND MEDIA**

None

**20. PUBLIC QUESTION PERIOD**

None

**21. ADJOURNMENT**

Trustee Godfrey moved to adjourn the meeting at 6:45 p.m.

*Original Signed Copy on File*

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CHAIRPERSON

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SECRETARY TREASURER